



## Amador-Tuolumne Community Action Agency Early Childhood Services



### **Head Start/Early Head Start and California State Preschool Program**

**We offer these child development programs throughout Amador and Tuolumne Counties  
In Tuolumne County:**

- Extended Day Classes for ages 3-5  
(8:30-3:00 Blue Bell, Jamestown, Soulsbyville, Summerville & Sonora)
- Full-Day Classes for toddlers 18 months- 3 years  
(8:00-2:00 Blue Bell & Jamestown)
- Home Visiting Program for children birth to three years of age and pregnant mothers

**Our programs are free of charge**

Our programs provide children with kindergarten readiness skills while ensuring they are healthy and ready to learn. Parents are offered opportunities to learn leadership skills, volunteer in the classroom, and have access to our family services staff for parent education, support services and referrals to community agencies. Early Childhood Services provides meals in the center-based programs by participating in the federally funded Child Care Food Program.

*We are an equal opportunity provider.*

#### **Application Instructions**

- **To apply for services, please stop in or call one of our centers, or call (209) 533-0361 ext. 240, to set up an in-take interview with one of our staff members.**
- During the interview, we will assist you in completing an application and determine if we have all the documentation needed to establish your child's eligibility. To help us do this, you will be asked to bring the following to your interview:
  - **Your child's birth certificate** (not needed for pregnant women)
  - **One month's worth of income or proof of homelessness or foster care**
  - **Your child's immunization record**
  - **Families of children with disabilities are encouraged to apply (please bring IFSP/IEP)**
- After your in-take interview, application and documentation are complete, your child's eligibility status will be determined.
- Eligible children are prioritized for placement in the program according to our selection criteria. **Please keep in mind that submitting an application and completing an in-person interview does not mean your child has automatically been accepted in our program.**
- We will contact you when an opening in your preferred program is available.

**If you have any questions about Early Head Start, Head Start, California State Preschool  
or applying for services, please call (209) 533-0361 ext. 240**



### Tuolumne Eligibility Application

<b>A. Parent/Guardian:</b> Full name including middle initial _____			Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Birth date _____		Phone Numbers: Home _____ Cell _____ Work _____					
Relationship to enrolling child: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Grandparent <input type="checkbox"/> Foster parent <input type="checkbox"/> Relative other than grandparent <input type="checkbox"/> Other _____												
Primary Language: _____		Secondary Language: _____		Ethnicity/Race: _____		Medical Insurance: <input type="checkbox"/> Yes - If yes what type? <input type="checkbox"/> No <input type="checkbox"/> MediCal <input type="checkbox"/> Other, list type: _____		Marital Status: _____		Education Level: _____	Veteran of US Military: <input type="checkbox"/> Yes <input type="checkbox"/> No	
A. Parent Street Address: _____				City _____		State _____		ZIP Code _____		Current Member of US Military: <input type="checkbox"/> Yes <input type="checkbox"/> No		
A. Parent Mailing Address: _____				City _____		State _____		Zip Code _____		<input type="checkbox"/> Yes <input type="checkbox"/> No		
A. Parent/Guardian Employer/School Name: _____			Work/School Schedule: _____		SUN	MON	TUE	WED	THUR	FRI	SAT	Total Hours Per Week: _____
Occupation: _____												
<b>B. Parent/Guardian:</b> Full name including middle initial _____			Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female		Birth date _____		Phone Numbers: Home _____ Cell _____ Work _____					
Relationship to enrolling child: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Grandparent <input type="checkbox"/> Foster parent <input type="checkbox"/> Relative other than grandparent <input type="checkbox"/> Other _____												
Primary Language: _____		Secondary Language: _____		Ethnicity/Race: _____		Medical Insurance: <input type="checkbox"/> Yes - If yes what type? <input type="checkbox"/> No <input type="checkbox"/> MediCal <input type="checkbox"/> Healthy Families <input type="checkbox"/> Other, list type: _____		Marital Status: _____		Education Level: _____	Veteran of US Military: <input type="checkbox"/> Yes <input type="checkbox"/> No	
B. Parent Street Address: _____				City _____		State _____		ZIP Code _____		Current Member of US Military: <input type="checkbox"/> Yes <input type="checkbox"/> No		
B. Parent/Guardian Employer/School Name: _____			Work/School Schedule: _____		SUN	MON	TUE	WED	THUR	FRI	SAT	Total Hours Per Week: _____
Occupation: _____												

<b>(EHS) PREGNANT MOTHERS:</b> Due Date (mm/dd/yy): ____/____/____ Are you receiving prenatal services? <input type="checkbox"/> Yes <input type="checkbox"/> No
Please state any special concerns about this pregnancy: _____

<b>Family Eligibility- Check all that apply:</b>		
<input type="checkbox"/> Child Protective Services	<input type="checkbox"/> Working	<input type="checkbox"/> Attending school or job training
<input type="checkbox"/> Preschool experience	<input type="checkbox"/> Actively Seeking Employment	<input type="checkbox"/> Parent/Guardian incapacitated
<input type="checkbox"/> Infant or Toddler Care	<input type="checkbox"/> Cal Works	<input type="checkbox"/> Foster Child
<input type="checkbox"/> Pregnant	<input type="checkbox"/> Homeless	<input type="checkbox"/> Other: _____

<b>Family Annual Gross Income. Check one range:</b> *Actual calculations of income will be made upon receipt of your income documentation.			
<input type="checkbox"/> \$0-\$10,000	<input type="checkbox"/> \$10,001-\$15,000	<input type="checkbox"/> \$15,001-\$20,000	<b>Family size:</b>
<input type="checkbox"/> \$20,001-\$25,000	<input type="checkbox"/> \$25,001-\$30,000	<input type="checkbox"/> \$30,001 +	
<input type="checkbox"/> <b>All proof of income received for the month is attached:</b> such as pay stubs, letter from employer, current notice of action from Social Services or Social Security, child support, disability or unemployment.			



**LIST ALL CHILDREN** residing in the home to be counted in the family size.  
**PREGNANT MOTHERS:** please put "unborn" for child's name and estimated Birth Date.

(List enrolling children first)

<b>1. Full name of child</b> (include middle initial)	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date	Ethnicity/Race	Primary Language
Does this child have any Special Needs or a Disability? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:	Medical Insurance: <input type="checkbox"/> Yes - If yes what type? <input type="checkbox"/> No <input type="checkbox"/> MediCal <input type="checkbox"/> Healthy Families <input type="checkbox"/> Other, list type: _____			Secondary Language
<b>2. Full name of child</b> (include middle initial)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date	Ethnicity/Race	Primary Language
Does this child have any Special Needs or a Disability? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:	Medical Insurance: <input type="checkbox"/> Yes - If yes what type? <input type="checkbox"/> No <input type="checkbox"/> MediCal <input type="checkbox"/> Healthy Families <input type="checkbox"/> Other, list type: _____			Secondary Language
<b>3. Full name of child</b> (include middle initial)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date	Ethnicity/Race	Primary Language
Does this child have any Special Needs or a Disability? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:	Medical Insurance: <input type="checkbox"/> Yes - If yes what type? <input type="checkbox"/> No <input type="checkbox"/> MediCal <input type="checkbox"/> Healthy Families <input type="checkbox"/> Other, list type: _____			Secondary Language
<b>4. Full name of child</b> (include middle initial)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Birth Date	Ethnicity/Race	Primary Language
Does this child have any Special Needs or a Disability? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:	Medical Insurance: <input type="checkbox"/> Yes - If yes what type? <input type="checkbox"/> No <input type="checkbox"/> MediCal <input type="checkbox"/> Healthy Families <input type="checkbox"/> Other, list type: _____			Secondary Language

Does your child (age 3-5) need help with potty training?  Yes  No

Do you or anyone else have any concerns about this child's overall health, development, learning or behavior?  Yes  No

If yes, please explain: \_\_\_\_\_

Has the enrolling child attended a daycare or preschool in the past?  Yes  No If yes, where? \_\_\_\_\_

Are you receiving WIC services?  Yes  No  Previously

Are you receiving CalFRESH services (food stamps)?  Yes  No  Previously

Are you receiving TANF services (cash aid)?  Yes  No  Previously

How did you find out about ATCAA Early Head Start--Head Start---State Preschool?

Internet  Newspaper  Radio  Flyer  Banner or booth  Friend or relative  TV  Other \_\_\_\_\_

Are you an ATCAA employee?  Yes  No Are you related to an ATCAA employee?  Yes  No If yes, who \_\_\_\_\_

(ATCAA employees or relatives of ATCAA employees must have their applications and placement approved by the Early Childhood Services Director and ATCAA Executive director prior to receiving ATCAA services.)



**Amador Tuolumne Community Action Agency EARLY CHILDHOOD SERVICES**  
**EARLY HEAD START---HEAD START---CALIFORNIA STATE PRESCHOOL PROGRAM**  
 427 N. Highway 49, Suite #202, Sonora, CA 95370  
 Phone: (209) 533-0361, ext. 240 Fax: (209) 533-0470



Mark 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	Class Name & Hours	Days	Ages	Location
<b>HEAD START &amp; STATE PRESCHOOL (School-Year Program)</b>				
	Blue Bell 8:30 am- 3:00 pm	Mon-Fri	3-5	18080 Blue Bell Rd. E., Sonora 532-5455
	Jamestown 8:30 am- 3:00 pm	Mon-Fri	3-5	18234 4 <sup>th</sup> Ave., Jamestown 984-1617
	Sonora 8:30 am- 3:00 pm	Mon-Fri	3-5	830 Greenley Rd., Sonora 532-0037
	Soulsbyville 8:30 am- 3:00 pm	Mon-Fri	3-5	20300 Soulsbyville Rd., Soulsbyville 533-3143
	Summerville 8:30 am- 3:00 pm	Mon-Fri	3-5	18451 Carter St., Tuolumne 928-3651
<b>EARLY HEAD START (Year-Round Program)</b>				
	Tuolumne Home Base	As scheduled	Pregnant Moms	Weekly in-home educational services.
	Tuolumne Home Base	As scheduled	0-3 yrs	Weekly in-home educational services and twice monthly social play groups.
	Blue Bell 8:00 am- 2:00 pm	Mon-Fri	18 months-3 yrs	18080 Blue Bell Rd. E., Sonora 532-5455
	Jamestown 8:00 am- 2:00 pm	Mon-Fri	18 months-3 yrs	10550 7 <sup>th</sup> St., Jamestown 628-3370

To be eligible for ATCAA Early Childhood Services programs, the following conditions must be met:

- Be a resident of Tuolumne County.
- Meet age requirements (Head Start children must be 3 years of age; State Preschool children must be 3 years of age by September 1; Early Head Start children must be 0-3 years of age; Pregnant women can be any age).
- Meet the income guidelines (Federal Poverty Guidelines and/or State Income Ceilings) or be categorically eligible.

Please bring the following to your in-take interview:

- Your child's Birth Certificate
- Proof of income (pay stubs, unemployment, disability, SSI/SSA, child support, foster care, TANF, W2, statement etc.) or proof of homelessness or foster care
- Immunization records for your child
- If your child has a disability, bring a copy of his or her IFSP or IEP.

I certify under penalty of perjury that any other adults living in the home whose income is not listed are not the biological, adoptive, or step mother/father of my child(ren). Furthermore, I certify that the information in this enrollment application is true and complete to the best of my knowledge. If any part is false or omitted, my participation in this agency's programs may be terminated and I may be subject to legal action. I understand that my eligibility may be reviewed by representatives of the State of California and the Federal Government.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email address: \_\_\_\_\_ (optional)

If there are questions about my application, I prefer to be contacted by:  phone  text message  e-mail

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What's Next.....? After your child's eligibility has been determined, you will receive a letter to confirm the status of your application. As we need to be able to communicate with you about your child's eligibility and possible placement in our program, please contact us if your address or phone number(s) changes. All information provided will be treated confidentially and will be used only for determining eligibility.



**Amador Tuolumne Community Action Agency EARLY CHILDHOOD SERVICES  
EARLY HEAD START---HEAD START---CALIFORNIA STATE PRESCHOOL PROGRAM  
427 N. Highway 49, Suite #202, Sonora, CA 95370**

Phone: (209) 533-0361, ext. 240 Fax: (209) 533-0470



In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.