



AMADOR TUOLUMNE COMMUNITY ACTION AGENCY
EXECUTIVE COMMITTEE MEETING

AGENDA

November 20, 2017 | 3:00 p.m.

Telephone Conference Meeting between

California Tribal TANF Partnership, 601 Court St, Suite #106, Jackson, CA 95642 and
ATCAA Sonora Service Center, 427 N. Hwy 49, 3rd Floor Conference Room, Sonora, CA 95370

1. CALL TO ORDER:

2. ROLL CALL:

3. APPROVAL OF AGENDA: Approval of agenda for this date, any and all off-agenda items must be approved by the Board (pursuant to Government Code 54954.2)

4. PUBLIC MATTERS NOT ON THE AGENDA: Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.

5. APPROVAL OF MINUTES: Executive Committee Meeting minutes from September 15, 2017. Pg. 2

6. CONSENT AGENDA:

6.1. Approval of Resolution #2017-15, Calaveras Mariposa (CMCAA) CSBG Funds Application. Pg. 4
Assurance Certification Pg. 5

7. NEW BUSINESS: 2018 Health Benefits

8. ADJOURNMENT:

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 935 S. State Hwy. 49 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

SPECIAL NEEDS: Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made.



AMADOR TUOLUMNE COMMUNITY ACTION AGENCY
EXECUTIVE COMMITTEE MEETING

MINUTES

September 15, 2017 | 11:00 a.m.

Location: Pine Room, Jackson Service Center
935 S. Highway 49, Jackson, CA. 95642

1. **CALL TO ORDER:** *The meeting was called to order by Vice-Chairperson Lloyd Schneider at 10:55AM. A quorum was established.*
2. **ROLL CALL:** Members present: Lloyd Schneider, Randy Hanvelt, Lynn Morgan, Joni Drake. Others present: Jill Gilmore, ATCAA Board Member, Frank Axe, ATCAA Board Member, Christopher Scott, Esq., Legal Counsel, Raj Rambob, Executive Director, Kristy Moore, Board Secretary.
3. **APPROVAL OF AGENDA:** Approval of agenda for this date, any and all off-agenda items must be approved by the Board (pursuant to Government Code 54954.2) *Hanvelt moved and Morgan seconded the approval of the agenda and with a recommended change from the Executive Director to move item 7. above item 6. MPU.*
4. **PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.
5. **APPROVAL OF MINUTES:** Executive Committee Meeting minutes from 08/31/2016. *Morgan moved and Hanvelt seconded the approval of the August 31, 2016 minutes. MPU.*
6. **NEW BUSINESS:** Discuss response to Amador County Civil Grand Jury Final Report of 2016-17. *Let the record reflect that Lynn Morgan and Frank Axe excused themselves from the Grand Jury Report discussion. The Executive Committee members empowered Raj Rambob, ATCAA Executive Director to draft a written response to the Grand Jury report in consultation with Christopher Schmidt, Esq., Legal Counsel.*
7. **APPOINTMENTS**
11:00am. **CLOSED SESSION** - Conference with Legal Counsel - Existing Litigation (Authority: Government Code Section 54956.9(d)(1)) - *Holly Rockett v. ATCAA*; Amador County Superior Court Case Number, [14-CVC-8983]. *Board will follow Counsel's direction.*

Closed session ended at 11:18a.m.

8. ADJOURNMENT: *The meeting was adjourned by Vice Chairperson Lloyd Schneider at 12:22p.m.*

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 935 S. State Hwy. 49 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

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JACKSON SERVICE CENTER
935 S. Highway 49 Jackson, CA. 95642
Phone: 209-223-1485

SONORA SERVICE CENTER
427 N. Highway 49, Ste 305 Sonora, CA. 95370
Phone: 209-533-1397

Amador Tuolumne Community Action Agency | ATCAA.org

A Public Agency Dedicated To Providing Critical Human Services Since 1981

**BOARD RESOLUTION Number: 2017-15
AUTHORIZING RESOLUTION**

Signatory Authority for Calaveras/Mariposa CSBG Funds Application

Amador Tuolumne Community Action Agency, (ATCAA)

A necessary quorum and majority of the Executive Committee of the Board of Directors of Amador Tuolumne Community Action Agency (ATCAA), a California Joint Powers Agreement Agency hereby consent to, adopt and ratify the following resolutions:

- A. WHEREAS the State of California (the "State"), Department of Community Services and Development grants funds for the Community Service Block Grant (CSBG); and,
- B. WHEREAS the Calaveras Mariposa Community Action Agency (CMCAA) is eligible for CSBG funds; and;
- C. WHEREAS Calaveras Mariposa Community Action Agency (CMCAA) does not currently have a homeless shelter; and;
- D. WHEREAS the homeless shelters in Amador and Tuolumne counties have served clients from Calaveras and Mariposa counties.

NOW THEREFORE BE IT RESOLVED THAT:

- 1. Amador Tuolumne Community Action Agency (ATCAA) wishes to apply for a portion of CSBG eligible funds for Calaveras Mariposa Community Action Agency (CMCAA) to serve clients from CMCAA's respective service area in the amount of \$20,000.
- 2. If Amador Tuolumne Community Action Agency receives a grant of funds from the Department, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state, federal, and other statutes, rules, regulations, guidelines and laws ("rules and laws"), including without limitation all rules and laws regarding the CSBG Program,
- 3. Amador Tuolumne Community Action Agency (ATCAA) is hereby authorized and directed to apply for Calaveras/Mariposa (CMCAA) CSBG funds, in an amount not to exceed \$20,000, in accordance with all rules and laws.
- 4. If the Application authorized by this Resolution is approved, Rajeev Rambob, Executive Director and Bruce Giudici, Fiscal Officer are the duly authorized representative(s) of the proposing agency, who will affirm that the information and statements contained within the

proposal, to the best of their knowledge, are truthful and accurate, and further, Amador Tuolumne Community Action Agency is duly authorized to submit this proposal from the respondent agency to deliver services.

5. Further, Rajeev Rambob, Executive Director and Bruce Giudici, Fiscal Officer are authorized to execute the Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program as the Department may deem appropriate.

PASSED AND ADOPTED at an Executive Committee meeting of the Amador Tuolumne Community Action Agency (ATCAA) this 20th day of November 2017, by the following vote:

AYES: _____ ABSTENTIONS: _____ NOES: _____ ABSENT: _____

Signature of Approving Officer
Laurie Webb, ATCAA Board Chairman

ATTEST: _____
Signature of ATCAA Secretary to the Board
Katelyn Goehner

Signature of ATCAA Executive Director
Rajeev Rambob

Signature of ATCAA Fiscal Officer
Bruce Giudici

Assurance and Certification

I, (We), the undersigned, as the duly authorized representative(s) of the proposing agency, affirm that the information and statements contained within this proposal, to the best of my (our) knowledge, are truthful and accurate, and further, I (we) am (are) duly authorized to submit this proposal from the respondent agency to deliver services. A corporate resolution or other valid instrument is attached as "Exhibit 1" that certifies the authority expressed.

Raj Rambob

Executive Director

Signature

Date

Laurie Webb

ATCAA Board Chairperson

Signature

Date