



AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

FINANCE COMMITTEE MEETING AGENDA

February 9, 2018 | 9:00 a.m.

Jackson Community Room, ATCAA Jackson Service Center, 935 S. Hwy 49, Jackson, CA 95642

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **APPROVAL OF AGENDA:**
4. **PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note – there is a five (5) minutes limit/topic.
5. **CONSENT AGENDA:** Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a Board member(s).
 - 5.1. Minutes of 08/11/17. Pg. 3
 - 5.2. Administrative:
 - 5.2.1. LAIF/LOC Status Report as of 12/31/17. Pg. 5
 - 5.2.2. Contracts and Amendments Report June 2017 – February 2018. Pg. 6
 - 5.2.3. Fiscal overview by program as of 12/31/17. Pg. 7
 - 5.2.4. Early Childhood Services Report Submittal Matrix as of 12/31/17. Pg. 9
6. **OLD BUSINESS:**
7. **NEW BUSINESS:**
 - 7.1.1. Line of Credit Increase (Finance Committee Request for Board Approval). Pg. 10
8. **REPORTS:**
 - 8.1.1. Contract Status Report – Discretionary as of 12/31/17. Pg. 12

- 8.1.2. Contract Status Report – Fixed Fee as of 12/31/17. Pg. 14
- 8.1.3. Contract Status Report – Reimbursable as of 12/31/17. Pg. 15
- 8.1.4. Administration budget through 12/31/17. Pg. 17
- 8.1.5. Balance Sheet for December 2017 Pg. 19
- 8.1.6. Revenue and Expenditure Report for December 2017. Pg. 20
- 8.1.7. Head Start Budget and Expenditure Report 1/1/17-12/31/17. Pg. 21
- 8.1.8. ECS Credit Card Report Dec 1-31, 2017. Pg. 23

9. EXECUTIVE DIRECTOR REPORT:

10. ITEMS FOR FUTURE AGENDAS:

11. INFORMATIONAL:

12. ADJOURNMENT:

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 935 S. State Hwy. 49 Jackson, CA and the ATCAA Sonora Service Center 427 N. Hwy. 49 Sonora, CA.

SPECIAL NEEDS: People who need auxiliary aids or services are requested to call the Sonora Service Center at 209-533-1397 or the Jackson Service Center at 209- 223-1485 at least 48 hours before the meeting so appropriate arrangements may be made.